ELK GROVE JANITORIAL

PRINTABLE CHECKLIST

Veterinary clinic cleaning: what we clean

Walk the clinic with your practice manager at closing and tick each room on your protocol.

Clinic _____ **Address** _____

Walked by _____ **Date** _____

Lobby and retail wall

- ☐ Reception counter and payment terminal area
- ☐ Benches and chair arms; upholstered benches vacuumed
- ☐ Scale platform
- ☐ Entry glass on both sides, nose prints included
- ☐ Retail shelves dusted shelf by shelf
- ☐ Dog and cat waiting areas
- ☐ Entry mats vacuumed and shaken out
- ☐ Floor vacuumed and mopped to the back hallway

Exam rooms

- ☐ Tables and lifts, then counters and sinks
- ☐ Door handles and cabinet pulls
- ☐ Lower walls where animals brush past
- ☐ EPA-registered disinfectant held wet for its label dwell time
- ☐ Terminal clean for any room you book
- ☐ Records, charts and screens left untouched

Treatment, surgery and kennels

- ☐ Treatment area and surgery suite after the last procedure
- ☐ Tables, lights, carts and counters in your sequence
- ☐ Kennel floors scrubbed and rinsed toward the drains
- ☐ Kennel fronts and walls wiped
- ☐ Bathing tubs and grooming tables after the last appointment

Restrooms and staff side

- ☐ Restrooms cleaned and disinfected
- ☐ Soap, toilet tissue and hand towels topped up
- ☐ Break room counters, sinks and microwave
- ☐ Locker area and doctors' office desks and floors

Hair, odor and floors

- ☐ Hair cleared behind doors, under benches and on baseboards
- ☐ Vents and ledges dusted with microfiber
- ☐ Trash and soiled paper out every visit
- ☐ Vinyl tile strip-and-refinish in halls and exam rooms
- ☐ Day porter for the lobby, glass and restrooms

Notes